

BALFOUR BEATTY'S STANDARD TERMS AND CONDITIONS FOR THE SUPPLY OF IT GOODS AND IT SERVICES UP TO £50,000 v2.4 0118

1. In this Agreement the following expressions have the following meanings and the Agreement shall be interpreted according to the following provisions, unless the context requires a different meaning:

"Affiliate" means: in relation to Balfour Beatty, a Balfour Beatty Affiliate (other than Balfour Beatty); and in relation to the Supplier, a Supplier Affiliate;

"Agreement" means the Clauses together with the Purchase Order;

"Anti-Slavery Policy" means Balfour Beatty's Code of Conduct at: <http://balfourbeatty.com/codeofconduct> and the 'Modern Slavery and Labour Exploitation Guidance and Requirements for Suppliers' at: <https://www.balfourbeatty.com/how-we-work/supply-chain/important-documents-for-suppliers/>;

"Applicable EU Law" means any European Union (EU) law or EU Member State law;

"Balfour Beatty" has the meaning given to it on the Purchase Order;

"Balfour Beatty Affiliate" means Balfour Beatty plc or any person which is from time to time controlled by Balfour Beatty plc and for this purpose a person is controlled or operated by Balfour Beatty plc if Balfour Beatty plc, either directly or through one or more intermediaries, beneficially owns shares (or their equivalent) carrying the majority of votes at a general meeting of shareholders (or its equivalent) of the person;

"Balfour Beatty Data" means all data (including Balfour Beatty Personal Data), information, text, visual or graphic representations and other materials in any medium or format whether electronic, tangible or otherwise) howsoever created or stored and which are provided to or accessed by the Supplier or its subcontractors by or at the direction of Balfour Beatty; or which the Supplier or its subcontractors create, collect, process, store, generate, or transmit in connection with this Agreement;

"Balfour Beatty Group" means all of the Balfour Beatty Affiliates;

"Balfour Beatty Materials" means any material owned by Balfour Beatty and used by the Supplier pursuant to this Agreement (howsoever created or stored), internal guidelines, technical documentation and operating manuals, correspondence, application forms, literature and policy statements;

"Balfour Beatty Personal Data" means Personal Data Processed by either party pursuant to this Agreement set out in the Data Protection Particulars

"Balfour Beatty Policies" means the policies, procedures, standards and regulations in place from time to time within Balfour Beatty and at each of the Balfour Beatty premises including in relation to security, health and safety, information technology, conduct and otherwise as set out at;

<http://www.balfourbeatty.com/suppliers/supplier-code-of-conduct/>
<http://balfourbeatty.com/codeofconduct>; <https://www.balfourbeatty.com/how-we-work/suppliers/important-documents-for-suppliers/> ;
<http://www.balfourbeatty.com/sustainability/zero-harm/> ;
<http://www.balfourbeatty.com/sustainability/sustainable-supply-chain/> ;
http://www.balfourbeatty.com/media/164307/health_and_safety_policy_october_2016.pdf ;
http://www.balfourbeatty.com/media/29178/data_protection_policy_may2014.pdf ;
<http://www.balfourbeatty.com/media/149397/supply-chain-pr-and-marketing-policy.pdf> ;
<http://www.balfourbeatty.com/media/149398/risk-management-policy.pdf> ;
<http://www.balfourbeatty.com/media/149399/quality-policy.pdf> ;
<http://www.balfourbeatty.com/media/164190/environment-uk-policy-march-2016.pdf>

"Balfour Beatty Systems" means Systems (or part thereof) in which the Intellectual Property Rights are owned by or licensed to Balfour Beatty and to be used in whole or in part in the provision of the IT Services;

"Business Day" means a day (other than a Saturday or Sunday) on which banks in London and Edinburgh are normally open for general business;

"Charges" means the charges payable by Balfour Beatty in consideration for the provision of the IT Goods and/or IT Services as set out on the Purchase Order;

"Clauses" means the standard terms and conditions set out in this document;

"Confidential Information" means all information obtained from the other party which by its nature should be treated as confidential information or is marked as such which may come into its possession or into the possession of its employees, agents or subcontractors as a result of or in connection with this Agreement and any and all information which may be derived from such information;

"Customer" means any person which is an actual or intended customer, client or employer of Balfour Beatty's, or in relation to whose project or other work Balfour Beatty has engaged, or is contemplating engaging any third party.

"Data Protection Laws" means any law, statute, directive, legislation, order, regulation or other binding law (as amended or revised from time to time) relating to data protection and/or privacy to which a Party is subject, including the Data Protection Act 1998 ("DPA") and EC Directive 95/46/EC (the "DP Directive") (up to and including 24 May 2018) and the GDPR (on and from 25 May 2018);

"Data Protection Particulars" has the meaning given in Clause 8.3;

"Data Subject Request" means any Data Subject access request, notice or complaint exercising rights under the Data Protection Laws;

"Data Transfer" means transferring, accessing or Processing the Balfour Beatty Personal Data, from or to a jurisdiction or territory that is a Restricted Country;

"Data Transfer Agreement" means the form of agreement supplied by Balfour Beatty incorporating EU Model Clauses (EC Decision 2010/87/EU);

"Disclosing Party" has the meaning set out in Clause 9.1;

"Effective Date" means the date as set out on the Purchase Order;

"GDPR" means Regulation (EU) 2016/679 of the European Parliament and Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data (General Data Protection Regulation) OJ L 119/1, 4.5.2016 and any United Kingdom law, statutes, legislation or regulations passed from time to time to give effect to such regulations and/or to replace and repeal the DPA;

"Good Industry Practice" means, in relation to any undertaking and any circumstances, the exercise of the degree of skill, care, prudence and foresight which would be expected from a skilled and experienced person engaged in the same type of undertaking under the same or similar circumstances;

"ICO" means the Information Commissioner's Office or the UK regulator for Data Protection Laws and privacy (as renamed or reconstituted from time to time);

"ICO Correspondence" means correspondence or written or verbal communication from the ICO in relation Balfour Beatty Personal Data;

"Intellectual Property Rights" means patents, trade marks, services marks, copyrights, topography rights, database rights, design rights, trade secrets and rights of confidence and all rights or forms of protection of a similar nature or having equivalent or similar effect to any of them which may subsist anywhere in the world, whether or not any of them are registered and including applications for registration of any of them;

"IT Goods" means those goods to be supplied to Balfour Beatty by the Supplier pursuant to this Agreement including the goods as set out in the Purchase Order;

"IT Services" means those services to be provided to Balfour Beatty by the Supplier pursuant to this Agreement including the services set out on the Purchase Order;

"Losses" means all losses, liabilities, costs (including legal costs), charges, expenses, actions, procedures, claims, demands, damages (including damages awarded by a competent court or paid pursuant to a settlement), penalties or regulatory fines, investigative, corrective or compensatory action costs required by a regulator or costs of defending enforcement action;

"Personal Data Breach" has the meaning set out in the GDPR;

"Permitted Purpose" means the purpose of the Processing set out in the Data Protection Particulars;

"Principal" means: (i) any owner, officer or director; or (ii) any employee or other representative who has authority to make or influence decisions or recommendations regarding the relationship with Balfour Beatty.

"Processing" has the meaning set out in the GDPR ("Process" and "Processed" shall be construed accordingly);

"Public Officials" include: i) Officers and employees of any national, regional, local or other governmental entity, including elected officials; (ii) any private person acting temporarily in an official capacity for or on behalf of any such governmental entity (such as a consultant retained by a government agency); (iii) Officers and employees of companies in which a government owns an interest; (iv) Candidates for political office at any level; (v) Political parties and their officials; and (vi) Officers, employees or official representatives of public (quasi-governmental) international organisations, such as the World Bank, United Nations, International Monetary Fund, etc.

"Purchase Order" means the order form attached to the front of this Agreement and any subsequent orders in written form and accepted by Balfour Beatty;

"Recipient" has the meaning set out in Clause 9.1;

"Relevant Person" means any Customer, or any Principal of any Customer.

"Restricted Country" means a country, territory or jurisdiction outside of the European Economic Area which the EU Commission has deemed to provide inadequate protection in relation to Data Protection Laws;

"Supplier" means the supplier specified on the Purchase Order;

"Supplier Affiliate" means any person which is from time to time directly controlled by the Supplier and for this purpose a person is directly controlled by the Supplier if the Supplier beneficially owns shares (or their equivalent) carrying the majority of votes at a general meeting of shareholders (or their equivalent) of the person;

"Supplier Materials" means any material owned by the Supplier and used by Balfour Beatty pursuant to this Agreement (howsoever created or stored) including internal guidelines, technical documentation and operating manuals, correspondence, application forms, literature and policy statements;

"Supplier Proprietary Systems" means that part of the Supplier's Systems in which the Intellectual Property Rights are owned by or licensed to the Supplier;

"Systems" means computer programs, databases, the tangible media on which they are recorded, and their supporting documentation, including input and output format, program listings, narrative descriptions, source code, object code, algorithms, logic and development tools, operating instructions and user manuals; and

"Term" has the meaning as set out in the Purchase Order or as deemed by Clause 2.2.

1.1 Words importing persons shall, where the context so requires or admits, include individuals, firms, partnerships, trusts, corporations, governments, governmental bodies, authorities, agencies, unincorporated bodies of persons or associations and any organisations having legal capacity.

1.2 Reference to "parties" means the parties to this Agreement and references to "a party" mean one of the parties to this Agreement.

1.3 In the event and only to the extent of any conflict between the Clauses and the Purchase Order, the Clauses shall prevail.

1.4 References to the words "include(s)" or "including" shall be construed without limitation to the generality of the preceding words.

1.5 The rights and remedies of Balfour Beatty described in this Agreement shall be in addition and without prejudice to its other rights and remedies under this Agreement and at law.

2. BASIS OF PURCHASE

This Agreement is formed on the basis of the Clauses set out in the main body of this Agreement and any terms accepted by Balfour Beatty in writing in the Purchase Order and sets out the only terms that shall apply between the Parties in relation to the supply and delivery of the IT Goods and/or IT Services. Notwithstanding anything to the contrary in any quotation, tender, delivery note, invoice, order acknowledgement, correspondence or other document issued by the Supplier, these Clauses shall apply to all Purchase Orders issued by Balfour Beatty and all other terms or conditions are excluded.

2A. TERM

2A.1 This Agreement shall take effect on the Effective Date for the Term, unless and until terminated earlier in accordance with the terms of this Agreement.

2A.2 If a Purchase Order does not specify a Term, the Term shall be deemed to expire when the Supplier has complied with all of its obligations under this Agreement.

3. THE IT GOODS AND IT SERVICES

3.1 The Supplier shall provide the IT Goods or IT Services to, and shall perform its other obligations under this Agreement for the benefit of, the Balfour Beatty Group, and Balfour Beatty shall be entitled to enforce any rights under this Agreement on behalf of and for the benefit of the Balfour Beatty Group.

3.2 In performing its obligations (including the provision of the IT Goods and/or IT Services) under this Agreement, the Supplier shall notify Balfour Beatty as soon as it is aware of any potential or actual delays or obstacles to the performance of any of the Supplier's obligations.

3.3 Balfour Beatty shall not be in breach of this Agreement, nor shall it be liable to the Supplier, for failure to perform its obligations under this Agreement if, and to the extent that, such failure directly or indirectly results from the Supplier failing to perform any of its obligations under this Agreement or is caused by any negligent, tortious or unlawful act or omission of the Supplier, its agents or subcontractors.

3.4 The Supplier shall, without further charge to Balfour Beatty, install the IT Goods at the location where Balfour Beatty intends to use them. When installation is complete, the Supplier shall carry out its standard tests to show that the IT Goods have been properly installed and perform as specified. If the IT Goods do not (on any attempt) pass those tests, the Supplier will promptly and at its own expense carry out all necessary remedial work and re-submit the IT Goods to the aforesaid tests. Such tests shall be completed within 5 Business Days.

3.5 Balfour Beatty reserves the right to reject incomplete deliveries and to return excess quantities at the Supplier's expense.

3.6 Balfour Beatty shall not be deemed to have accepted the IT Goods until 20 Business Days following installation in accordance with this Clause 3.

3.7 The IT Goods shall be at risk of the Supplier until delivery to Balfour Beatty at the place of delivery specified in the Purchase Order, or as otherwise specified by Balfour Beatty.

3.8 Ownership of the IT Goods shall pass to Balfour Beatty on completion of delivery (including off-loading) in accordance with the Purchase Order, except that if the IT Goods are paid for before delivery ownership shall pass to Balfour Beatty once payment has been made.

4. CHARGES AND PAYMENT

4.1 Balfour Beatty shall pay the Charges relating to the IT Goods and IT Services in accordance with this Clause 4 and the Purchase Order.

4.2 Unless otherwise stated in the Purchase Order and/or agreed in writing between the Parties, payment of invoices shall be made by the first Friday following the period of 60 days from receipt of a valid invoice for the IT Goods or IT Services provided in accordance with the Purchase Order.

4.3 The Supplier shall register on the Balfour Beatty's e-invoicing system at: www.causeway.com/balfour-beatty-tradex-registration and the Supplier shall at no additional cost to Balfour Beatty submit all invoices electronically via Balfour Beatty's nominated e-invoicing platform and complete all reasonably required technical and functional tests required from the Supplier by Balfour Beatty's nominated e-invoicing platform provider to enable successful transmission of invoices and pay any associated fees for submitting invoices via the e-invoicing platform and submit all invoices via such e-invoicing platform.

4.4 The Supplier acknowledges that where the Supplier fails to submit invoices in accordance with Clause 4.3 and/or the Balfour Beatty's e-invoicing platform, any invoices submitted by other means shall not be valid and Balfour Beatty reserves the right to reject such invoices and to require the Supplier to re-submit invoices in accordance with Clause 4.3 in such circumstances.

4.5 Balfour Beatty reserves the right to set off any amount at any time owing to it by the Supplier against any amount payable by it to the Supplier under the Agreement and/or any other agreement between the Parties.

4.6 Except where otherwise stated, the Charges are exclusive of value added tax.

4.7 If Balfour Beatty fails to make payment of any undisputed sums validly due in accordance with this Clause 4, then the Supplier shall be entitled to charge simple interest on the overdue amount at a rate of 2% above the base rate of the Bank of England from time to time in force from the date on which such amount fell due until payment.

5. SECURITY REQUIREMENTS AND COMPLIANCE WITH LAW AND REGULATION

5.1 The Supplier shall procure that it has appropriate security measures in place to ensure that there can be no unauthorised access to Balfour Beatty's Data, Systems or premises.

5.2 The Supplier shall comply with the Balfour Beatty Policies.

5.3 The Supplier shall comply with all applicable laws and regulations in performing its respective obligations under this Agreement, and the Supplier shall ensure that at all times the IT Goods and/or IT Services comply with all applicable laws and regulations.

5.4 Any alleged or suspected violation of the Balfour Beatty Policies by the Supplier or its personnel in the performance of this Agreement shall be promptly reported to Balfour Beatty. The Supplier shall permit Balfour Beatty and/or the Balfour Beatty Affiliates to conduct an investigation into the matter, co-operate with any such investigation and take whatever corrective action Balfour Beatty deems to be appropriate with respect to any such violation.

5.5 The Supplier represents, warrants and undertakes to Balfour Beatty that:

5.5.1 in carrying out its responsibilities under this Agreement, it shall at all times comply with all applicable local and international laws. In particular, neither it nor any of its officers, employees, directors or agents shall, directly or indirectly offer, promise, pay or give, or authorise any offer, promise, payment or gift of, money or anything else of value to any person, including any Public Official or other Relevant Person, either as an Purchase Order terms and conditions – IT Services and IT Goods up to £50,000 v2.3 December 2017

improper inducement to make, or as an improper reward for making, any decision favourable to the interests of Balfour Beatty or the Supplier;

5.5.2 none of its Principals is a Public Official or Relevant Person;

5.5.3 neither it nor any of its Principals has any connection with a Public Official or Relevant Person that has not been disclosed to Balfour Beatty; and

5.5.4 the information provided to Balfour Beatty in response to Balfour Beatty's third party questionnaire, if applicable, is complete, accurate and not misleading.

5.6 Notwithstanding any other provision of this Agreement, if Balfour Beatty becomes aware of what it determines in good faith to be a breach of the above representations and warranties, Balfour Beatty is entitled to terminate this Agreement, and any other agreement between the parties, with immediate effect. In the event of such termination, Balfour Beatty shall have no liability to the Supplier under this Agreement for any fees, reimbursements or other compensation or for any other loss, cost, claim or damage resulting, directly or indirectly, from such termination.

6. INTELLECTUAL PROPERTY

6.1 All Intellectual Property Rights belonging to Balfour Beatty prior to the Effective Date will remain vested in Balfour Beatty.

6.2 All Intellectual Property Rights in any reproductions, enhancements, replacements, amendments and/or modifications to all or any part of the Balfour Beatty Systems and Balfour Beatty Materials will vest in Balfour Beatty on their creation.

6.3 All Intellectual Property Rights belonging to the Supplier prior to the Effective Date will remain vested in the Supplier.

6.4 The Supplier hereby grants to Balfour Beatty a non-exclusive, non-transferable, royalty-free licence to use and reproduce the Supplier Proprietary Systems and the Supplier Materials in order to receive the IT Services.

6.5 The Supplier warrants and represents that there are no rights in addition to those granted under this Agreement that are required for Balfour Beatty to have quiet enjoyment of the IT Goods.

6.6 The Supplier shall procure for Balfour Beatty a non-exclusive, non-transferable, royalty-free licence to use, reproduce, enhance, replace, amend or modify any Intellectual Property Rights which are created by any subcontractor of the Supplier in the performance of its obligations under the respective sub-contract.

6.7 All Intellectual Property Rights arising as a result of or as part of the provision of the IT Services (including any Intellectual Property Rights embodied in the deliverables delivered as part of the Services) will vest in Balfour Beatty upon their creation. The Supplier hereby assigns to Balfour Beatty all existing and future Intellectual Property Rights in the deliverables and all materials embodying such rights to the fullest extent permitted by law.

7. INDEMNITIES

7.1 The Supplier will indemnify and keep fully and effectively indemnified Balfour Beatty on demand from and against any and all claims made against Balfour Beatty as a result of or in connection with:

7.1.1 a claim alleging that the use of the IT Goods or IT Services permitted under this Agreement infringes the Intellectual Property Rights of a third party; or

7.1.2 defective workmanship, quality or materials in or in relation to the IT Goods; or

7.1.3 any liability, loss, damage, injury, cost or expense to the extent caused by, relating to or arising from the IT Goods or IT Services or as a consequence of a direct or indirect breach, negligent performance or failure or delay in performance of the Agreement by the Supplier,

and such indemnities will include all losses of any nature incurred by Balfour Beatty directly or indirectly to the extent arising as a consequence of or in connection with such claim. The indemnities in this clause shall remain in full force and effect notwithstanding the termination or expiry of this Agreement.

8. DATA SECURITY AND DATA PROTECTION

8.1 The Supplier shall ensure that any system on which the Supplier holds Balfour Beatty Data, is secure and ensures complete data integrity in accordance with Good Industry Practice.

8.2 The terms "Controller", "Data Subject", "Personal Data" and "Processor" in this Clause 8 shall have the meanings set out in the GDPR.

8.3 Balfour Beatty shall be Controller of Personal Data Processed by the Supplier and the Supplier shall be Processor where Processing the Personal Data in accordance with the Data Protection Particulars. The Supplier shall confirm in writing to Balfour Beatty the subject matter, duration, nature and purpose of the Processing, the type of Personal Data and categories of Data Subjects in relation to the Processing ("Data Protection Particulars") prior to commencement of any IT Goods and IT Services.

8.4 Where acting as a Processor for the Permitted Purpose, the Supplier shall:

8.4.1 Process Balfour Beatty Personal Data for the purposes of performing its obligations, strictly in accordance with this Agreement and Balfour Beatty's instructions and comply with the obligations of a Processor under the Data Protection Laws;

8.4.2 unless prohibited by law, notify Balfour Beatty immediately and within twenty-four (24) hours if it considers (acting reasonably) that it is required by Applicable EU Law to act other than in accordance with Balfour Beatty instructions;

8.4.3 deal promptly and properly with all enquiries relating to Processing of Balfour Beatty Personal Data;

8.4.4 not make nor permit a third party to make a Data Transfer unless it has: (i) obtained Balfour Beatty's prior written consent; (ii) provided, in advance, a risk assessment to Balfour Beatty of the Personal Data to be transferred and the Restricted Country or Countries to which Personal Data will be transferred; and (iii) put in place measures to ensure compliance with Data Protection Laws including safeguards for such Personal Data and entering into a Data Transfer Agreement with Balfour Beatty, Balfour Beatty Affiliate and/or the Supplier's sub-processors;

8.4.5 notify Balfour Beatty promptly and within forty-eight (48) hours of receipt of any Data Subject Request or ICO Correspondence and shall: (i) not disclose Balfour Beatty Personal Data in response to any Data Subject Request or ICO Correspondence without Balfour Beatty's prior written consent; (ii) provide Balfour Beatty with all reasonable co-operation and assistance required;

8.4.6 notify Balfour Beatty promptly and within twenty-four (24) hours of becoming aware of any actual, suspected or 'near miss' Personal Data Breach, and: (i) inform Balfour Beatty with the known facts; (ii) implement any measures necessary to restore security of Balfour Beatty Personal Data; and (iii) subject to Clause 8.4.7, assist Balfour Beatty in any notifications Balfour Beatty is required to make to the ICO and affected Data Subjects;

8.4.7 not disclose Balfour Beatty Personal Data to any third parties (including subcontractors) in any circumstances without Balfour Beatty's prior written consent; and

8.4.8 use all reasonable endeavours to assist Balfour Beatty to comply with the obligations imposed on Balfour Beatty by the Data Protection Laws.

8.5 Save as required by Applicable EU Law, upon termination or expiry of this Agreement and/or the date on which the Balfour Beatty Personal Data is no longer relevant to, or necessary for, the Permitted Purpose, the Supplier shall cease Processing all Balfour Beatty Personal Data and (as directed in writing by Balfour Beatty) return or permanently and securely destroy all Balfour Beatty Personal Data and all copies in its possession or control.

8.6 The Supplier shall only disclose Balfour Beatty Personal Data to personnel or sub-processors, vetted by the Supplier for reliability and integrity and required to access such Balfour Beatty Personal Data to assist the Supplier in meeting its obligations under this Agreement and whom the Supplier has ensured that it has contractually-binding confidentiality undertakings with and, in the case of sub-processors, a contract with obligations equivalent to those imposed on the Supplier in Clause 8.

8.7 Within thirty (30) calendar days of request, the Supplier will allow Balfour Beatty, its representatives and auditors to audit the Supplier's data processing facilities, procedures and records to ascertain compliance with this Clause 8 and shall provide reasonable information, assistance and co-operation to Balfour Beatty in relation to such audit.

8.8 The Supplier shall indemnify Balfour Beatty on demand and shall keep Balfour Beatty indemnified from and against all Losses arising out of or in connection with any breach by the Supplier of its obligations under this Clause 8.

9. CONFIDENTIALITY

9.1 All Confidential Information given by one party (the "Disclosing Party") to the other party (the "Recipient") or otherwise obtained, developed or created by the Recipient relating to the Disclosing Party will be treated by the Recipient, as confidential and will not, other than as necessary for the performance of this Agreement be used or disclosed without the prior written consent of the Disclosing Party.

9.2 The contents of this Agreement shall be treated by the parties as Confidential Information.

9.3 The provisions of this Clause 9 and the Supplier's rights to protect its Confidential Information will not limit or restrict Balfour Beatty's right to use and permit the use of any information contained in any operational or procedural documentation relating to the IT Goods or IT Services both before and after termination of this Agreement.

10. REPRESENTATIONS AND WARRANTIES

10.1 Each party warrants and represents that, as at the date of this Agreement:

10.1.1 it has full capacity and authority to enter into and perform this Agreement and that this Agreement is executed by a duly authorised representative of that party;

10.1.2 there are no actions, suits or proceedings or regulatory investigations pending or, to that party's knowledge, threatened against or affecting that party before any court or administrative body or arbitration tribunal that might affect the ability of that party to meet and carry out its obligations under this Agreement; and

10.1.3 once duly executed this Agreement will constitute its legal, valid and binding obligations.

10.2 The Supplier warrants, undertakes and represents on an ongoing basis that:

10.2.1 its obligations under this Agreement will be performed promptly and diligently and with due skill and care, and in accordance with Good Industry Practice;

10.2.2 the Supplier Proprietary Systems and Supplier Materials are owned by or validly licensed to the Supplier and that the Supplier is entitled to grant all of the rights in respect of Intellectual Property Rights granted hereunder;

10.2.3 the IT Goods will be of satisfactory quality and fit for any intended uses expressly or impliedly made known to the Supplier, and will be free from all defects in materials, workmanship and installation and are not subject to any liens or any other encumbrances;

10.2.4 it will not, by any act or omission, breach any licence granted by Balfour Beatty to the Supplier or cause Balfour Beatty to be in breach of any licence or other agreement with any third party;

10.2.5 the performance of its obligations under this Agreement will not infringe any Intellectual Property Rights of any third party;

10.2.6 in performing its obligations under this Agreement, all software other than Balfour Beatty Systems used by or on behalf of the Supplier will be currently supported versions be defect and error free and perform in accordance with its specification; and

10.2.7 all information provided by or at the direction of the Supplier to Balfour Beatty is true, accurate and complete.

11. REMEDIES

11.1 If any IT Goods and/or IT Services are not supplied in accordance with, or the Supplier fails to comply with, any terms of the Agreement, Balfour Beatty may exercise any one or more of the following rights or remedies, whether or not any part of the IT Goods and/or IT Services have been accepted by the Customer:

11.1.1 rescind the Agreement; or

11.1.2 reject the IT Goods and/or IT Services (in whole or in part) and return them to the Supplier at the risk and cost of the Supplier on the basis that a full refund for

the IT Goods and/or IT Services so returned shall be paid immediately by the Supplier; or

11.1.3 require the Supplier, at the Supplier's expense, either (at Balfour Beatty's option) to remedy any defect in the IT Goods or IT Services and carry out such other work as is necessary to ensure that the IT Goods are in all respects in accordance with the Purchase Order or to supply replacement goods or services; or

11.1.4 in any case, to claim such damages as it may have sustained in connection with the Supplier's breach of the Agreement not otherwise covered by this Clause 11.

12A. INDEMNITIES

Subject to Clause 12, the Supplier shall indemnify and keep fully and effectively indemnified Balfour Beatty and the relevant Balfour Beatty Affiliate against all Losses incurred by Balfour Beatty or the relevant Balfour Beatty Affiliate directly or indirectly to the extent arising as a result of or in connection with defective workmanship, quality or materials in or in relation to the IT Goods, or any breach or negligent performance or omission of this Agreement by the Supplier or the Supplier's personnel.

12. LIMITATIONS OF LIABILITY

12.1 Neither party limits its liability:

12.1.1 for fraud or fraudulent misrepresentation;

12.1.2 where there has been unauthorised access to Balfour Beatty Systems;

12.1.3 for death or personal injury caused by its negligence or that of its employees, agents or subcontractors (as applicable);

12.1.4 under Clause 7 or Clause 8;

12.1.5 deliberate repudiatory breach or wilful default; and

12.1.6 for any regulatory fines or penalty, or damages, expenses or other losses arising from a breach by a party of any law, statute, or regulation.

12.2 Subject to Clause 12.1, the total aggregate liability of Balfour Beatty and its Affiliates under or in relation to this Agreement for all claims and Losses whether arising under tort (including negligence) breach of contract, or otherwise shall not exceed the total charges paid or payable by Balfour Beatty to the Supplier for IT Goods or IT Services under this Agreement.

12.3 Subject to Clauses 12.1, neither party (or its Affiliates) shall be liable to the other party (or its Affiliates) for any loss of profit, any loss of business, any loss of opportunity, any loss of revenue or any indirect or consequential loss or damage, in each case whether arising under tort (including negligence), breach of contract or otherwise.

13. INSURANCE

13.1 The Supplier shall, throughout the term of the Agreement and for a period of 2 years after the end of the Agreement, maintain in place insurance arrangements covering its assets, risks and liabilities that are, in the reasonable opinion of Balfour Beatty:

13.1.1 appropriate in their amount of cover, scope and conditions to the nature and scale of the Supplier's activities and the commitments it has undertaken; and

13.1.2 in the protection they offer the insured, comparable to, or more beneficial than, the insurance arrangements maintained by competitors offering similar services to customers of a comparable nature and size,

and shall provide from time to time provide such evidence of those insurance arrangements as the relevant Balfour Beatty Affiliate shall reasonably require.

14. TERMINATION

14.1 Each of Balfour Beatty and the Supplier shall be entitled to terminate this Agreement immediately by written notice to the other party if that other party:

14.1.1 is unable to pay its debts or becomes insolvent;

14.1.2 is the subject of an order made or a resolution passed for the administration, winding-up or dissolution (otherwise than for the purpose of a solvent amalgamation or reconstruction);

14.1.3 has an administrative or other receiver, manager, trustee, liquidator, administrator, or similar officer appointed over all or any substantial part of its assets; or

14.1.4 enters into or proposes any composition or arrangement with its creditors generally.

14.2 The Supplier may terminate this Agreement only:

14.2.1 in accordance with Clause 14.1; or

14.2.2 by written notice to Balfour Beatty if Balfour Beatty is in material breach of this Agreement and either such breach is not capable of remedy or, if the breach is capable of remedy, Balfour Beatty has failed to remedy the breach within 20 Business Days of receiving written notice requiring it to do so, provided that Balfour Beatty shall not be in material breach of this Agreement for a failure to pay or procure the payment of any Charges that are disputed.

14.3 Balfour Beatty may terminate this Agreement immediately by written notice to the Supplier:

14.3.1 if the Supplier is in material breach of this Agreement (which shall include a single event or a series of persistent minor events which together have a material adverse impact on the IT Services or the rights and benefits of Balfour Beatty under this Agreement) and either such breach is not capable of remedy or, if the breach is capable of remedy, the Supplier has failed to remedy the breach within 20 Business Days of receiving written notice requiring it to do so; and

14.3.2 by giving written notice to the Supplier at any time before delivery of IT Goods, in which case Balfour Beatty shall pay the Supplier the price for the cancelled IT Goods, less any cost savings accruing to the Supplier by reason of the cancellation; and

14.3.3 if there is a breach of the Balfour Beatty Policies; and

14.3.4 for convenience, at any time by giving the Supplier not less than 20 Business Days' notice.

14.4 The Supplier undertakes, within 10 days of receipt of a written request from Balfour Beatty, to return all Balfour Beatty Materials, Balfour Beatty Data and other property in its possession or under its control that belongs to or has been provided by

Balfour Beatty and in relation to Balfour Beatty Confidential Information in its custody or control, at Balfour Beatty option, to return such Balfour Beatty Confidential Information or destroy such Balfour Beatty Confidential Information and/or irretrievably delete the same if stored on electronic or magnetic media and certify to Balfour Beatty that this has been done.

14.5 Balfour Beatty may, without prejudice to its other rights and remedies at law or under this Agreement, terminate this Agreement for convenience at any time by giving the Supplier 20 Business Days prior written notice of such termination.

15. PROMOTIONAL COMMUNICATION & MARKETING

15.1 Neither party shall, and each party shall procure that its Affiliates, employees, agents, contractors and subcontractors shall not:

15.1.1 make or authorise any public or private announcement or communication including but not limited to promotional communications including , media relations, social media and marketing activity such as sponsorship, advertising, digital communications, case studies or corporate presentations ("Promotional Communications") concerning this Agreement, the Services or their relationship with the other party; or

15.1.2 refer to or use any business name, logo or trade marks (whether registered or not) of the other party or its Affiliates in any Promotional Communications;

without the prior written approval of the other party and in the case of the Supplier, without the prior written approval of the Balfour Beatty Group Corporate Communications team located at the Balfour Beatty Canary Wharf office in London and without complying with the written instructions of the Balfour Beatty Group Corporate Communications team, except in each case as required by law.

16. ASSIGNMENT, SUBCONTRACTING AND RE-STRUCTURING

16.1 Balfour Beatty may assign all of its rights under this Agreement without the Supplier's consent to any person.

16.2 The Supplier may not assign, novate, subcontract or otherwise dispose of this Agreement or any part of it without the prior consent in writing of Balfour Beatty.

17. ENTIRE AGREEMENT

Subject to Clause 12.1.1, this Agreement together with all documents specifically referred to herein as governing the relationship between the parties constitutes the entire understanding between the parties with respect to the subject matter hereof and supersedes all prior agreements in relation thereto.

18. INDEPENDENT CONTRACTOR

Nothing in this Agreement and no action taken by the parties under it will be deemed to constitute a partnership, joint venture or other co-operative entity between the parties, nor constitute either party the agent of the other party for any purpose.

19. WAIVER

No forbearance or delay by either party in enforcing its rights will prejudice or restrict the rights of that party, and no waiver of any such rights or of any breach of any contractual terms will be deemed to be a waiver of any other right or of any later breach.

20. VARIATION

No variation of this Agreement will be valid unless recorded in writing and signed by or on behalf of each of the parties to this Agreement.

21. SEVERABILITY

If any provision of this Agreement (or part of any provision) is found by any court or other authority of competent jurisdiction to be invalid, unenforceable or illegal, the other provisions shall remain unaffected and in force.

22. FURTHER ASSURANCE

Each party shall, at the request and cost of the other party, sign all documents and do all other acts, which may be necessary to give full effect to this Agreement.

23. COSTS

Except as otherwise agreed or specifically provided in this Agreement each party will pay the legal and other costs and expenses incurred by it in connection with the negotiation, preparation and entering into of this Agreement.

24. THIRD PARTY RIGHTS

24.1 Subject to Clause 3.1, no term of this Agreement is enforceable under the Contracts (Rights of Third Parties) Act 1999 by a person other than Balfour Beatty and the Supplier save that Balfour Beatty may enforce any term of this Agreement as agent or trustee on behalf of any of its Affiliates.

25. SURVIVORSHIP

Clauses 1, 3, 6, 7, 8, 9, 10, 11, 12A, 12, 13, 16, 17, 18, 19, 20, 21, 23, 24, 25, 27, 26 and 27 shall survive termination or expiry of this Agreement.

26. MODERN SLAVERY COMPLIANCE

26.1 The Supplier represents, warrants and undertakes that:

26.1.2 neither it nor any of its officers, employees or other persons associated with it has: (a) been convicted of any offence involving slavery or human trafficking; (b) been or is the subject of any investigation, inquiry or enforcement proceedings by any governmental, administrative or regulatory body regarding any offence or alleged offence of or in connection with slavery or human trafficking;

26.1.3 in performing its obligations under the agreement, the Supplier shall and shall ensure that each of its subcontractors shall comply with:

26.1.4 all applicable laws, statutes, regulations and codes from time to time in force including but not limited to the Modern Slavery Act 2015; and

26.1.5 Balfour Beatty's Anti-Slavery Policy and shall implement due diligence procedures for its own suppliers, subcontractors and other participants in its supply chains, to ensure that there is no slavery or human trafficking in its supply chains.

26.2 The Supplier shall maintain a complete set of records to trace the supply chain of all IT Services and Deliverables provided to Balfour Beatty in connection with this Agreement; and implement annual supplier and subcontractor audits, either directly or through a third party auditor to monitor compliance with the Anti-slavery Policy, the Purchase Order terms and conditions – IT Services and IT Goods up to £50,000 v2.3 December 2017

first of which shall be completed by within 3(three) months of the anniversary of this Agreement. The Supplier shall represent the results of such audits to Balfour Beatty and its nominated representatives on request by Balfour Beatty and shall co-operate with requests from Balfour Beatty to carry out its own audit on compliance with the provisions set out under this Clause 26 on reasonable prior written notice.

26.3 Notwithstanding any other provision of this Agreement, if Balfour Beatty becomes aware of what it determines in good faith to be a breach of the above representations and warranties, Balfour Beatty is entitled to terminate this Agreement, and any other agreement between the parties, with immediate effect. In the event of such termination, Balfour Beatty shall have no liability to the Supplier under this Agreement for any fees, reimbursements or other compensation or for any other loss, cost,

27. GOVERNING LAW AND JURISDICTION

27.1 This Agreement shall be governed by and interpreted in accordance with English law.

27.2 The courts of England shall have exclusive jurisdiction to settle any disputes arising out of or in connection with this Agreement and the parties hereby submit to the exclusive jurisdiction of the English courts.